Guidance Document: 90-3 Revised: January 29, 2019

Board of Nursing

Continuing Continued Competency Violations for Nurses

Should a registered nurse or licensed practical nurse not complete their <u>continuing continued</u> competency requirements, and it is determined that this is the first time and that the conduct is not willful or intentional, the Board may offer a Confidential Consent Agreement (CCA) that will allow <u>her/him the nurse</u> to complete the continuing competency requirements. The CCA may require submission of original documentation of the missing continuing competency requirements to be returned with the signed CCA within 30 days.

Should it be determined that the conduct is willful or intentional, or it is the second or more occurrence for this violation, the Board will proceed with an informal conference or offer a prehearing consent order and will consider the nurse's previous violations. Suggested sanctions include a \$100 monetary penalty for each missing requirement and a \$300 monetary penalty for each fraudulent renewal certifying that the licensee met the renewal requirements. In addition, the nurse may be required to complete the missing requirements with documentation of completion submitted to the Board within 60 days of entry of the order.

Nurses may request exemptions or extensions as provided in 18VAC90-19-160 (F) of the Regulations Governing the Practice of Nursing. Should an extension be granted, the nurse must obtain the hours within the time frame allotted by the Board.